

CHARLTON PARISH COUNCIL

www.charlton-worcestershire.org.uk

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To Councillors Roger Davies, Edward Grazier, Emily Hall-Roberts, Helen Hill, Richard Sims and Mike Wood

A Meeting of Charlton Parish Council will be held on THURSDAY 10th MARCH 2022, at 7.30 pm in the OLD SCHOOLROOM, CHARLTON

A G E N D A

PUBLIC FORUM – the opportunity for residents to raise matters of concern. (15 minutes)

1. To receive and consider apologies for absence (1 minute)
2. To receive any Declarations of Interest (1 minute)
3. To elect a member to the Parish Council (applications enclosed) (5 minutes)
4. To receive a report from County Councillor Elizabeth Eyre (10 minutes)
5. To receive a report from District Councillor Tony Rowley (10 minutes)
6. To receive an update on the SWDP (5 minutes)
7. To receive an update on the WCC Minerals Plan (5 minutes)
8. To receive an update on the Old Schoolroom project (5 minutes)
9. To receive reports from representatives (2 minutes)
 - (1) Crophorne and Charlton Village Hall
 - (2) Workman Trust/Old Schoolroom
 - (3) PACT
10. To confirm and adopt the Minutes of the Meeting held on 13th January 2022 (enclosed) (2 minutes)
11. To receive the reports of the Planning Committees held on 13th January 2022 and 7th February 2022 (enclosed) (2 minutes)
12. Finance (5 minutes)
 - (1) To receive Receipts and Payments Account 01.12.21 – 31.01.22 (enclosed) and to sign the latest Bank reconciliation

(2) To approve payment of the following invoices:

R D Gurney – salary (January - March)	£927.28
expenses	£ 35.00
HMRC	£231.80
Brian Arrowsmith	
PFK Littlejohn LLP £200.00 + £40.00 VAT	£240.00
Stuart Adams - re-imburement £60.43 + £12.07 VAT	£ 72.50

(3) To confirm the following Debit Card payments:

07.01.22	First Paige printers	£10.00 + £2.00 VAT	£ 12.00
19.02.22	Post Office		£ 21.52

13. To receive the report of the External Auditor (enclosed) (2 minutes)
14. To confirm the alterations to the banking/cheque signing arrangements (2 minutes)
15. To confirm D M Payroll Services as the Internal Auditor (2 minutes)
16. To receive the updated Risk Assessments and to update the report on the condition of trees on The Green, PC owned land at The Dovecote and the Cemetery (5 minutes)
- 17.. To receive an update on Cemetery matters and the rebuilding of the Lychgate (5 minutes)
18. To receive an update on highway, footway and footpath matters, including the purchase of the additional VAS sign (5 minutes)
19. To note the appointment of the Parish Paths Warden and to consider an application for public footpath status of paths not on the definitive map (5 minutes)
- 20.. To receive an update on flood issues (5 minutes)
21. To receive an update on street lighting matters (5 minutes)
22. To consider matters affecting the Green, including
 - (1) vehicle parking on The Green
 - (2) new benches (5 minutes)
23. To consider and approve the Anti Bullying statement (enclosed) (2 minutes)
24. To consider the arrangements for the Annual Parish Meeting. (5 minutes)
25. To note the 2021-2022 National Salary Award for the Clerk
26. To consider arrangements for the Platinum Jubilee (5 minutes)
27. CONFIDENTIAL ITEM. To consider the remuneration of the lengthsman (5 minutes)

28. Reports for information (5 minutes)
 - (1) Broadband in Charlton
 - (2) Pershore to Evesham Cycle route
 - (3) Asset of Community Value re-submission
 - (4) Parish Council meeting dates 2022 – May 2023 (enclosed)
29. To receive a report on matters from CALC (2 minutes)
30. To note any correspondence
 - (1) WDC – Chairman’s Civic Service, All Saints, Evesham on 20th March 2022 (amended date)
 - (2) As One Community Project
 - (3) WDC – Parks Management Plan – Workman Gardens Evesham consultation
 - (4) WDC – Community Based Transport Event, 6 pm on 27th April, Civic Centre
 - (5) Register of Electors 2022/23
31. Items for Information/Inclusion on the next agenda
32. Date of the Annual Parish Council Meeting – Thursday 12th May 2022

Roger Gurney
Roger Gurney, Clerk to Charlton Parish Council

5th March 2022