

**Minutes of the Virtual Zoom Meeting of the Parish Council held on Thursday,
12th November 2020, at 7.30 pm.**

PRESENT Cllr Roger Davies (Chairman)
Cllr Ted Grazier
Cllr Emily Hall-Roberts
Cllr Helen Hill
Cllr Sally Martin
Cllr Richard Sims

In attendance: County Cllr Liz Eyre (until Minute 156/20)
District Cllr Tony Rowley (from Minute 160/20)
Roger Gurney, Clerk to the Parish Council

ADJOURNMENT FOR PUBLIC FORUM

(One member of the public was in attendance.)

146/20 APOLOGIES FOR ABSENCE

These were received from Cllr Mike Wood.

147/20 DECLARATIONS OF INTEREST

None.

148/20 REPORT FROM COUNTY COUNCILLOR LIZ EYRE

County Cllr Eyre's reported that WCC has taken on board the Government's requirement for the provision of free school meals for needy children and WDC is providing these. A drive-in Covid-19 test centre has been opened in Evesham. Work at the Pinvin crossroad is almost completed. WCC has received £2 million from the Government to aid businesses, etc, affected by the current lockdown

She confirmed that improved broadband in Charlton is progressing well and it is likely that it will be fully funded. Other parishes are now following Charlton's lead.

It was noted that there is an increase in fly tipping and residents are asked to report any such fly tipping on public land to WDC.

149/20 SOUTH WORCESTERSHIRE DEVELOPMENT PLAN REVIEW

Another period of consultation on the SWDPR is scheduled for March/April 2021 and there is a new website for the SWDPR

150/20 PROPOSED CHANGES TO THE PLANNING SYSTEM

A response to the proposed changes was drawn up by the Chairman, Vice Chairman and Clerk and has been submitted. The submission had been circulated to Members for information.

151/20 LEGACY GRANT APPLICATION BY THE OLD SCHOOLROOM TRUSTEES

The Chairman reminded the meeting of the procedure for the submission of this application, which has to be submitted to WDC by the Parish Council. From the initial information it appeared that further information ought to be included, and a Zoom meeting is arranged in the next few days with the Chairman and Treasurer of the Trust to

finalise the submission, which must be received by WDC by 7th December 2020. Cllr Tony Rowley is satisfied that the scheme is appropriate for submission. That the application proceeds was proposed by Cllr Davies, seconded by Cllr Sims and agreed.

152/20 REPORTS FROM REPRESENTATIVES

- 1. Crophorne and Charlton Village Hall.** No report has been received.
- 2. Workman Trust/Old School Room.** Cllr Emily Hall-Roberts reported that the Legacy Grant application is currently the main aspect of the Trust, and the AGM is due to be held shortly.
- 3. PACT.** There has not been a meeting since the last Parish Council meeting.

153/20 CORONAVIRUS UPDATE CHARLTON

The local Support Group is continuing and it has been reported that there may have been one case in the Parish.

154/20 MINUTES OF THE MEETING HELD ON 10th SEPTEMBER 2020

The draft minutes were circulated prior to the meeting. It was proposed by Cllr Richard Sims, seconded by Cllr Emily Hall-Roberts, and resolved, that the Minutes be signed as a true record. (As this is a virtual meeting the Clerk will arrange for them to be signed by the Chairman).

155/20 REPORT OF THE PLANNING COMMITTEE

The report of the virtual Planning Committee held on 12th October 2020, which had been circulated with the agenda, was noted. This meeting considered the Parish Council's response to two planning appeals, one in Hampton Park Farm and one at Boston View Farm. Decisions have not yet been received.

156/20 WCC MINERALS PLAN

The Examination in Public is currently being held. It was reported that WCC has recently produced a 171-page document detailing proposed amendments to the Published Plan and, these were considered by the Steering Group prior to the EIP commencing, despite the short notice. It appears that presumption that planning permission would be granted for the included sites has been removed. Ian Southcott (Fladbury) is representing several parish councils as well as residents of Charlton.

157/20 FINANCE

1. Receipts and Payments Account: 01.08.20 – 30.09.20

This was circulated with the agenda and was accepted.

2. Accounts for Payment

It was proposed by Cllr Richard Sims, seconded by Cllr Helen Hill, and agreed, that the following accounts be paid:

Smart Cut Ltd (October)	£375.00 + £75.00 VAT	£450.00
Brian Arrowsmith (October)		£156.00
	clearing and planting wild flower seed	£ 70.00
SLCC annual subscription		£ 92.00

3 To confirm the following 7 Debit Card and 2 cheque payments:

02.09.20	1&1 IONOS	£15.00 + £3.00 VAT	£ 18.00
02.09.20	Morrisons		£ 2.50
04.09.20	First Paige Malvern		£ 9.20
16.09.20	Post Office Counters		£ 21.56
02.10.20	1&1 IONOS	£15.00 + £3.00 VAT	£ 18.00
15.10.20	Shopify (Poppy wreath)		£ 17.00
15.10.20	Staples UK Ltd	£57.41 + £11.48 VAT	£ 68.89
19.10.20	Smart Cut Ltd (Sept)	£250.00+£50.00 VAT	£300.00
19.10.20	Brian Arrowsmith (September)		£144.00

158/20 WEBSITE ACCESSIBILITY REGULATIONS

Cllr Richard Sims reported that he has had discussions with other parish councils and has concluded that to become compliant with the new regulations need not be as costly as previously thought. He will meet the consultant as soon as is practical to arrange for the work to be started. The cost of the initial set up is £300.00, the monthly payment will be £10.00 plus the consultancy fee. This was proposed by Cllr Richard Sims, seconded by Cllr Roger Davies, and agreed.

159/20 PARISH PATHS WARDEN

Clive Bostle, the previous PPW, has suggested that a member of the Evesham Rambling Club was interested in becoming the PPW for Charlton. The Chairman has agreed to make contact with her during the next week.

WCC has delivered the two new footpath gates for the path between Ryden Lane and The Bight. Cllr Ted Grazier will erect them in due course.

160/20 REPORT FROM DISTRICT COUNCILLOR TONY ROWLEY

Cllr Tony Rowley reported that cases of coronavirus in Worcestershire had increased by 30% over the last week. The County average is now at 231 positive cases per 100,00 population, but the corresponding figure for Wychavon is 182. The number of hospital cases in Worcestershire is falling.

The comments on the proposed changes to the planning system have been noted and he will keep the Parish Council informed of developments. There are no planning applications for Charlton before today's Planning Committee at WDC.

He has noted that the Legacy Grant application process has been updated.

161/20 HIGHWAYS AND FOOTWAYS

The Clerk was asked to chase WCC for the non-payment of the invoice for hedge cutting in February. It was agreed that Cllr Mike Wood arranges to cut the overhanging hedge on Canada Bank. Cllr Ted Grazier questioned whether WCC will cut the overhanging hedge by Boston Farm, Boston Lane, but it is understood that WCC are checking ownership.

WDC will be asked to clear footways in the village when leaves and pine needles have finally fallen. The Chairman, Vice Chairman and Cllr Helen Hill will follow up the list of highway concerns with WCC Councillor Liz Eyre, especially the problems in Haselor Lane.

162/20 FLOOD ISSUES

Cllr Ted Grazier has completed 38 of the woody dams upstream of the village: these are working well and the Council complimented him on the work. The Chairman reported that the build-up of silt under Canada Bank bridge, which has been reported to WCC, as they are responsible for clearing silt under highway bridges, has not been attended to. This needs to be done before the PC clears the brook downstream. WCC to be chased.

163/20 STREET LIGHTING

The Clerk reported that Western Power have still not received all the necessary information from Prysmian required for the reduction in the cost of the street lighting from N Power, the energy supplier. He will pursue this. He will again ask for a quotation for the upgrading of two additional street lights, after which the final New Homes Bonus money can be claimed. Cllr Richard Sims suggested that the issue be elevated within Prysmian if it cannot be resolved at a local level.

164/20 CEMETERY MATTERS

The Clerk reported that there was one interment in October and another is scheduled for December.

165/20 LAND OPPOSITE THE CEMETERY

It was noted that Brian Arrowsmith has weeded this land and has now sown the wild flower seed.

166/20 THE GREEN

Dave Moore is not able to make the proposed sign for The Green, but Cllr Richard Sims is investigating further options. Cllr Ted Grazier agreed to check whether Dave Moore can make a replacement notice board.

167/20 NEW SEATS FOR THE GREEN

Two offers of memorial seats have been received. The Chairman and Vice Chairman have checked possible locations on the Green and on the land by the Dovecote owned by the Parish Council. There was some discussion about whether they should be teak or recycled and it was suggested that the views of the donors be sought.

168/20 GROUNDS MAINTENANCE TENDERS

It was agreed that the Clerk seeks quotations for the next 3 years from the three companies who quoted for the three years 2018/2020.

169/20 PRECEPT AND BUDGET FOR 2021/2022

A meeting of the Finance Working Group is needed, so that this information can be agreed at the January meeting. WDC require the information by 29th January 2021.

170/20 UPDATING OF FINANCIAL REGULATIONS AND RISK ASSESSMENT

The Clerk will update the existing documents.

171/20 ARRANGEMENTS FOR THE JANUARY MEETING

Whilst Members would like the meeting to be held in either the Old School Room (or Crophorne Village Hall), in view of the uncertainty it was agreed that another Virtual Meeting be held.

172/20 PROGRESS REPORTS FOR INFORMATION

- 1. Police and Crime Commissioner grant application.** This is on hold pending confirmation by County Cllr Liz Eyre on which of the proposed traffic calming measures will be funded by WCC.
- 2. Replacement notice board.** There was reported at Minute no.166/20.
- 3. Lengthsman.** Brian Arrowsmith's report for September was noted.
- 4. Broadband in Charlton.** This is being actively pursued and is likely to be a successful scheme.
- 5. Complaints regarding dog mess.** The Chairman has responded to this. Suitable bins are already provided on The Green and information is included on the website. Complaints should be addressed to WDC.
- 6. Pershore to Evesham Cycle route.** There is no progress.

173/20 ITEMS FROM CALC

The Executive Officer's fortnightly Updates, including advice during the coronavirus pandemic, have been circulated to members and are noted. The CALC AGM is arranged for Monday 30th November and the Wychavon Atea Committee meeting is arranged for Thursday 3rd December.

174/20 CORRESPONDENCE FOR INFORMATION

There is none.

175/20 ITEMS FOR INFORMATION/INCLUSION ON NEXT AGENDA

Budget for 2021/2022

176/20 DATE OF NEXT MEETING

The next Parish Council meeting is scheduled to be held on Thursday, 14th January 2021, at 7.30 pm.

The meeting closed at 9.20 pm.

ROGER L DAVIES.....

Chairman

14th January 2021