

CHARLTON PARISH COUNCIL

www.charlton-worcestershire.org.uk

Clerk: Roger Gurney, 56 Malvern Road, Powick, WORCESTER WR2 4RT

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To Councillors Roger Davies, Edward Grazier, Emily Hall-Roberts, Helen Hill, Sally Martin, Richard Sims and Mike Wood

There will be a ZOOM Meeting of Charlton Parish Council on THURSDAY, 11th MARCH 2021, at 7.30 pm

A G E N D A

PUBLIC FORUM – the opportunity for residents to raise matters of concern. Please contact the Clerk if you wish to attend/contribute (15 minutes)

1. To receive and consider apologies for absence
2. To receive any Declarations of Interest
3. To receive reports from County Councillor Elizabeth Eyre and District Councillor Tony Rowley (10 minutes)
4. To receive an update on the SWDP consultation (5 minutes)
5. To receive an update on the WCC Minerals Plan (5 minutes)
6. To note the submission of the Legacy Grant application for the Old School Room Trustees (copy of submitted application circulated by email) (5 minutes)
7. To receive reports from representatives (5 minutes)
 - (1) Cropthorne and Charlton Village Hall
 - (2) Workman Trust/Old School Room
 - (3) PACT
8. To receive an update on corona virus in Charlton Parish (2 minutes)
9. To confirm and adopt the Minutes of the Meeting held on 14th January 2021 (enclosed) (2 minutes)
10. To receive the reports of the Zoom Planning Committee held on 23rd February 2021 (enclosed) and update of other planning issues (2 minutes)
11. Finance (5 minutes)
 - (1) To receive Receipts and Payments Account, 01.12.20 – 31.01.21 (enclosed)

(2) To approve payment of the following invoices	
R D Gurney - salary (January-March)	£927.28
expenses (January-February)	£ 32.00
HMRC (third quarter)	£231.80
Brian Arrowsmith (February)	£
Worcestershire CALC (Audit training)	£ 30.00
NPower Ltd (3 rd quarter) £221.37 + £11.07 VAT	£232.44

(3) To confirm the following 3 Debit Card and 4 cheque payments:

07.01.21	1&1 IONOS	£15.00 + £3.00 VAT	£ 18.00
27.01.21	Signs Express (Worcester)		
		£704.57 + £140.92 VAT	£845.49
27.01.21	N Power Ltd	£62.42 + £3.12 VAT	£ 65.54
02.02.21	1&1 IONOS	£18.00 + £3.60 VAT	£ 21.60
17.02.21	JG&A Deegan	£4.37 + £0.88 VAT	£ 5.25
07.03.21	Brian Arrowsmith (January)		£168.00
07.03.21	Grove Business Solutions		
		£360.00 + £72.00 VAT	£432.00

12. To confirm the appointment of DM Payroll Services Ltd as the Internal Auditor for 2020/2021 (2 minutes)
13. To confirm the agreement with Smart Cut Ltd for grounds maintenance for 3 years (2 minutes)
14. To receive an update on the new website (2 minutes)
15. To receive an update on the appointment of a Parish Footpaths Warden (2 minutes)
16. To receive an update on Cemetery matters, including the damage to the lychgate (5 minutes)
17. To receive an update on the land opposite the Cemetery (2 minutes)
18. To consider highway and footway matters (5 minutes)
19. To receive an update on flood issues (2 minutes)
20. To receive an update on street lighting matters, including upgrading and application for the remaining New Homes Bonus grant (5 minutes)
21. To consider any matters affecting The Green including the offers for new seats on the Green (5 minutes)
22. To receive an update on the new notice board (2 minutes)

- 23 To agree the updated Financial Regulations (copy of draft Regulation previously circulated by email) (enclosed) (5 minutes)
24. To consider the venue/format and date of the Annual Parish Meeting and for subsequent meetings in 2021/2022 (draft list enclosed) (5 minutes)
25. Reports for Information (2 minutes)
 - (1) Police and Crime Commissioner grant application
 - (2) Lengthsman (January worksheet enclosed)
 - (3) Broadband in Charlton
 - (4) Pershore to Evesham Cycle route
- 26 To receive a report on matters from CALC (Updates circulated) (2 minutes)
27. To note any correspondence (2 minutes)
 1. Street trader consultation
 2. Wychavon DC – notification that the listing of the Gardeners Arms as an Asset of Community Value expired on 26th February 2021
 3. Wychavon DC – notice of fly tipping in Charlton
28. Items for Information/Inclusion on the next Agenda
29. Date of the Annual Parish Council Meeting

Roger Gurney

Roger Gurney, Clerk to Charlton Parish Council

6th March 2021